

**Bangladesh Rubber Board**  
**Annual Procurement Plan 2022-2023**

Serial	Description of procured goods & services	Units	Quantity	Procurement method & Type	Contact approving authority	Source of Fund	Estd cost Tk. (Lakh)	Time code for process	Not Used in goods	Advertise tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of contract	Total time to contract signature	Time completion of contract
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
1	Machineries	Nos	List-Enclosed	OTM/RFQ/ Direct	Delegated authority	GoB	14			When Needed						as per PPR Process	
2	Computer and related supporting materials/installation/supply and maintenance	Nos	List-Enclosed	OTM/RFQ/ Direct	DO	GoB	5			When Needed						as per PPR Process	
3	Office Equipment	Nos	List-Enclosed	OTM/RFQ/ Direct	DO	GoB	10			When Needed						as per PPR Process	
4	Furniture	Nos	List-Enclosed	OTM/RFQ/ Direct	DO	GoB	5			When Needed						as per PPR Process	
5	Electric equipment related Supporting materials/installation/supply & maintenance	Nos	As Per Requirement	OTM/RFQ/ Direct	DO	GoB	5			When Needed						as per PPR Process	
6	Entertainment	Persons	As Per Requirement	OTM/RFQ/ Direct	DO	GoB	3			When Needed						as per PPR Process	
7	Postage	Nos	As Per Requirement	OTM/RFQ/ Direct	DO	GoB	1			When Needed						as per PPR Process	
8	Telephone/fax/internets/mobile phone services	3 Bills 12 Months	36	Direct	DO	GoB	4			When Needed						as per PPR Process	
9	Transport Fuel (Petrol/Octane/CNG)	LTR/ CFT	12	OTM/RFQ/ Direct	DO	GoB	24			When Needed						as per PPR Process	
10	Advertisement	Nos	As Per Requirement	OTM/RFQ/ Direct	DO	GoB	24			When Needed						as per PPR Process	
11	Stationary & Miscellaneous goods	Nos	List-Enclosed	OTM/RFQ/ Direct	DO	GoB	25			When Needed						as per PPR Process	
12	Computer Accessories	Nos	List-Enclosed	OTM/RFQ/ Direct	DO	GoB	15			When Needed						as per PPR Process	
13	Books and Journals	Nos	As Per Requirement	OTM/RFQ/ Direct	DO	GoB	5			When Needed						as per PPR Process	
14	Recruitment of Officers & Staffs	Nos	As Per Requirement	OTM/RFQ/ Direct	DO	GoB	60			When Needed						as per PPR Process	
15	Rent for Office Building	Months	12	Direct	DO	GoB	17			When Needed						as per PPR Process	
16	Maintenance of Vehicle	Nos	As Per Requirement	OTM/RFQ/ Direct	DO	GoB	10			When Needed						as per PPR Process	

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 বিদ্যাসী সর্বাধিকারী সচিব  
 (সিনিয়র সহকারী সচিব)  
 পল্লী-পরিচালক  
 বাংলাদেশ রবার বোর্ড, ঢাকা।  
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